# *Online/Blended Course Syllabus*

# Course Information

*Course Number/Section*

*Course Title*

*Ter**m*

# Professor Contact Information

*Professor*

*Office Phone*

*Other Phone*

*Email Address*

*Office Location*

*Online Office Hours*

*Other Information*

# Course Pre-requisites, Co-requisites, and/or Other Restrictions

# Course Description

# Student Learning Objectives/Outcomes

# Required Textbooks and Materials

## Required Texts

## Required Materials

# Suggested Course Materials

## Suggested Readings/Texts

## Suggested Materials

Textbooks and some other bookstore materials can be ordered online or purchased at the [UT Dallas Bookstore](http://www.bkstr.com/texasatdallasstore/home).

# Technical Requirements

In addition to a confident level of computer and Internet literacy, certain minimum technical requirements must be met to enable a successful learning experience. Please review the important technical requirements on the [Getting Started with eLearning](https://ets.utdallas.edu/elearning/students/current/getting-started) webpage.

# Course Access and Navigation

This course can be accessed using your UT Dallas NetID account on the [eLearning](https://elearning.utdallas.edu/) website.

Please see the course access and navigation section of the [Getting Started with eLearning](https://ets.utdallas.edu/elearning/students/current/getting-started)  webpage for more information.

To become familiar with the eLearning tool, please see the [Student eLearning Tutorials](https://ets.utdallas.edu/elearning/students/current/tutorials) webpage.

UT Dallas provides eLearning technical support 24 hours a day, 7 days a week. The [eLearning Support Center](https://ets.utdallas.edu/elearning/helpdesk) includes a toll-free telephone number for immediate assistance (1-866-588-3192), email request service, and an online chat service.

# Communication

This course utilizes online tools for interaction and communication. Some external communication tools such as regular email and a web conferencing tool may also be used during the semester. For more details, please visit the [Student eLearning Tutorials](https://ets.utdallas.edu/elearning/students/current/tutorials) webpage for video demonstrations on eLearning tools.

Student emails and discussion board messages will be answered within 3 working days under normal circumstances.

# Distance Learning Student Resources

Online students have access to resources including the McDermott Library, Academic Advising, The Office of Student AccessAbility, and many others. Please see the [eLearning Current Students](https://ets.utdallas.edu/elearning/students/current) webpage for more information.

# Server Unavailability or Other Technical Difficulties

The University is committed to providing a reliable learning management system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and also contact the online [eLearning Help Desk](https://ets.utdallas.edu/elearning/helpdesk). The instructor and the eLearning Help Desk will work with the student to resolve any issues at the earliest possible time.

# Academic Calendar

| WEEK/ DATES | TOPIC/LECTURE | READING | ASSESSMENT / ACTIVITY | DUE DATE |
| --- | --- | --- | --- | --- |
| 1  MM/DD- MM/DD |  |  |  |  |
| 2  MM/DD- MM/DD |  |  |  |  |
| 3  MM/DD- MM/DD |  |  |  |  |
| 4  MM/DD- MM/DD |  |  |  |  |
| 5  MM/DD- MM/DD |  |  |  |  |
| 6  MM/DD- MM/DD |  |  |  |  |
| 7  MM/DD- MM/DD |  |  |  |  |
| 8  MM/DD- MM/DD |  |  |  |  |
| 9  MM/DD- MM/DD |  |  |  |  |
| 10  MM/DD- MM/DD |  |  |  |  |
| 11  MM/DD- MM/DD |  |  |  |  |
| 12  MM/DD- MM/DD |  |  |  |  |
| 13  MM/DD- MM/DD |  |  |  |  |
| 14  MM/DD- MM/DD |  |  |  |  |
| 15  MM/DD- MM/DD |  |  |  |  |
| 16  MM/DD- MM/DD |  |  |  |  |

# Proctored Final Exam Procedures

If your course has a proctored exam requirement, please see the [UTD Testing Center](https://ets.utdallas.edu/testing-center) webpage and [Distance Learning Proctored Exams](https://ets.utdallas.edu/testing-center/distance-learning/) webpage to make arrangements.

# Grading Policy

# Course Policies

## Make-up exams

## Extra Credit

## Late Work

## Special Assignments

## Class Participation

## Classroom Citizenship

# Comet Creed

This creed was voted on by the UT Dallas student body in 2014. It is a standard that Comets choose to live by and encourage others to do the same:

*“As a Comet, I pledge honesty, integrity, and service in all that I do.”*

# Academic Support Resources

The information contained in the following link lists the University’s academic support resources for all students.

Please go to [Academic Support Resources](http://go.utdallas.edu/academic-support-resources) webpage for these policies.

# UT Dallas Syllabus Policies and Procedures

The information contained in the following link constitutes the University’s policies and procedures segment of the course syllabus.

Please go to [UT Dallas Syllabus Policies](http://go.utdallas.edu/syllabus-policies) webpage for these policies.

***The descriptions and timelines contained in this syllabus are subject to change at the discretion of the Professor.***